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## **Pensacola Beach Elementary School Board of Directors**

### **Minutes for Meeting March 6, 2023**

1. Members in attendance: Todd McCurdy, Jason Brewster, Debbie Campanella, Isaac Newlin, Justin Davis, Gabriel Hernandez, and Staci Corley. Also in attendance: Susan McLeod, Becka Davis, Katie Hine, Katie Sherlock, Sharon Moore, Matt Gust, John Buechnor, Michelle Chan, Kiersten Jarvis, Charles James, Drake Miller, Kevin Clay, Sara Cordle, Torrie Smith, and Samantha Kelly.
2. Called to order at 5:32 PM
3. Finance Reports
  - a. Month to date down \$2,195, Year to date down \$9,116. School recognition money of \$24,487 has been paid out but has not yet been received.
4. Principal's Report - Susan McLeod
  - a. Spring Break is next week.
  - b. Playground materials are scheduled to be delivered tomorrow, and installation will begin Monday, March 13, 2023.
  - c. Ribbon cutting plans are being made with a tentative date in April - note this is a flexible date. Board members, staff, PTA, students, and donors (family) will be invited.
  - d. Email blast will go out to existing PBES families March 20th inquiring as to siblings that will be entering Kindergarten for 2023-2024 school year. Deadline is March 31st.
  - e. Current enrollment is 120 students.
  - f. Open enrollment (returning students and new applicants) will begin on April 3, 2023 and ends at 3:00 p.m. on the last day of school, May 26, 2023.

5. Teacher's Report
  - a. The Optimist Oratorical Contest was held for 3rd, 4th, and 5th graders last Tuesday. The final competition will be held Thursday, March 9, 2023 at the Pensacola Beach Community Church at 6:00 p.m.
6. Old Business
  - a. Donations - \$151,637; \$76,103 donated for the new playground
7. New Business
  - a. Enrollment Policy Review - The board reviewed clarifications to the enrollment policy. Board member, Justin Davis, will send revised draft for the Board to vote on by email for timely approval. Changes to include:
    - i. Statement clarifying that on-island applications (received during the regular or late enrollment period) will all be given priority over off-island applications up until the off-island lottery drawing date (which is two weeks before the first day of the new academic year).
    - ii. Statement clarifying that if there are too many On-Island applications that also have siblings at the school, all of these applications would be considered in a lottery.
    - iii. Any lottery drawing will determine the order of priority for the rest of the academic year (so if a student were to leave a class and a seat is open, PBES would refer back to the lottery drawing order to determine what student is given preference for the open seat).
    - iv. Statement clarifying that annual proof of residency for enrollment of both returning students and new applicants will be required.
  - b. Salary Increase
    - i. Board unanimously approved motion to increase full time staff salary by 4.8% each, retroactive to the beginning of the school year.
    - ii. Board unanimously approved motion to increase part time staff salary by 4.8% each, retroactive to the beginning of the school year.
  - c. Principal - Board unanimously approved motion to extend an offer for the PBES Principal position for the 2023-2024 school year to Rachel Watts.

Meeting adjourned at 6:21 p.m. Next meeting scheduled for March 27, 2023 at 5:30 p.m.