

Pensacola Beach Elementary School Board of Directors

Minutes for Meeting June 14, 2021

1. Members in attendance: Todd McCurdy, Jason Brewster, Wendy Kauffman, Debbie Campanella, Isaac Newlin, and Staci Corley. Also in attendance: Jeff Castleberry, Susan McLeod, Justin Davis, and Christy Larkins.
2. Called to order at 5:34 PM
3. Finance reports month to date “down” \$16,334, projected surplus of \$90,095 by the end of June
4. Principal’s Report
 - a. Mr. Castleberry gave a farewell message.
5. Old Business
 - a. Fundraising - Donations as of June 14, 2021 = \$82,786
 - b. Hurricane Sally - Storm repairs are ongoing.
 - c. Legal - Mediation scheduled for the end of June.
6. New Business
 - a. Summer building repairs will begin in mid to late June.
 - b. Summer paint project to repaint buildings is slated to begin at the start of July.
 - c. Audit/Budget Update – Contingent on the review of the June 2021 financials, the budget will be adjusted to match the actuals reported.
 - d. The Board unanimously approved the following banking updates:
 - i. Bank of America OPR account
 1. To Remove
 - a. John J. Castleberry – Principal, as authorized signer as of July 2021.
 - b. Gary Scott – Comptroller, as authorized signer as of July 2021.

Pensacola Beach Elementary School Board of Directors

Minutes for Meeting June 14, 2021

- 2. To Add
 - a. Susan McLeod - Principal as authorized signer as of July 2021.
 - b. Keith Spence – Comptroller as authorized signer as of July 2021.
- ii. Bank of America Money Market Account
 - 1. To Remove
 - a. John J. Castleberry as an authorized signer from as of July 2021.
 - 2. To Add
 - a. Susan McLeod - Principal as authorized signer as of July 2021.
 - b. Keith Spence – Comptroller as authorized signer as of July 2021.
- e. The Board unanimously approved amendments to the Student Behavior Policy and the PBES Application proposed by incoming Principal, Susan McLeod.
- f. The Board unanimously approved the following PBES 2021-22 Staff recommendations proposed by incoming Principal, Susan McLeod:

Kindergarten	Katie Shearlock
1st Grade	Rebecca Davis
2nd Grade	Jordan McKinney
3rd Grade	Joy McLaurine
4th Grade	Erin Olson
5th Grade	Sydney Bracey
Literacy Coach	Jennifer Neal
Physical Education	Ginny Baynes
Art	Kim Spring
Music/Media	Mary Holway
Testing Coordinator	Shelby Smith
Technology Coordinator	Monika Springer
Teacher Assistant	Katie Sherlock

Pensacola Beach Elementary School Board of Directors

Minutes for Meeting June 14, 2021

Office Manager Jennifer Magee

- g. The Board unanimously approved the following PBES 2021-22 Vendor recommendations proposed by incoming Principal, Susan McLeod:

School Financial Services	school accountant
ACH/Oasis	payroll
Kids Speak	speech services
Sandpiper Stay and Play	aftercare program
Hiller Systems	annual inspections/repairs fire alarm, fire extinguishers, EXIT lighting signs
Daniel Root	annual back flow tester/ services
Florida Combined Insurance	employee insurance
Underwood Anderson Ins.	liability insurance for bus and school buildings
GrassRoots Lawn Service	cuts the grass
LawnMaster	fertilizing service
Accent Cleaning Services	custodial services
Bug out Services of NW FL	pest control
Copy Products	copier
Allied Universal Technology	internet

Meeting adjourned at 6:34 PM. Next meeting scheduled for July 26, 2021.